

Government of West Bengal
Department of Higher Education,
Bikash Bhavan, 6th Floor, Salt Lake,
Kolkata -700091.

No. 838 / EH/O/CS/10M-56/2019

Date: 24.5.2019

To

1. The Vice-Chancellor, (all affiliating Universities)
2. The Principal / Vice-Principal / Officer-in- Charge / Teacher –in-Charge
..... (all Govt. / Govt.-aided Colleges)

Sub: Proceedings of the meeting held on 20.5.2019 on different issues related with admission to various Under Graduate Programmes in the academic session 2019-20

Sir / Madam,

I am directed to send herewith a copy of proceedings of the meeting held on 20.5.2019 on different issues related with admission to various Under Graduate Programmes in the academic session 2019-20 for your kind perusal and necessary action.

Yours faithfully,

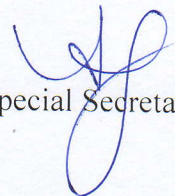

Special Secretary

No. 838 /1(2) / EH/O/CS/10M-56/2019

Date: 24.5.2019

Copy forwarded for information to –

1. The Director of Public Instructions, West Bengal
2. The PS to Hon'ble MIC of this Department.


Special Secretary

Proceedings of meeting of Hon'ble MIC with the Principals/TICs/OICs of all Government/ Government-aided Colleges in the presence of Vice-Chancellors of all affiliating State-aided Universities on 20.05.2019 at Amity University auditorium, Newtown, Kolkata 700135.

Principals/TICs/OICs of all Government/Government-aided colleges and Vice-Chancellors of all affiliating State-aided universities, Officials of the Department and the Directorate of Education were present in the meeting.

Dr. Partha Chatterjee, Hon'ble MIC, Higher Education Department chaired the meeting.

At the outset, Dr. R.S. Shukla, Additional Chief Secretary welcomed Hon'ble MIC, Principals/TICs/OICs of all Government/Government-aided colleges and Vice-Chancellors of all affiliating State-aided universities and all others for being present in the meeting. He reiterated the guidelines issued by the Department on admission to UG courses for this academic session 2019-20 vide memo No. 804-Edn(Cs), dated 13.5.2019 and requested all the concerned authorities to strictly follow it for smooth conduct of admission.

Thereafter, Hon'ble MIC interacted with the Principals and Vice-Chancellors and listened to their views, suggestions and comments on the subject matter.

Thereafter, Hon'ble MIC addressed all present in the meeting. He emphasized that the students should not be asked to visit colleges during the online process of admission. Verification of documents will be done only when the students will report for classes. Admission of a student will be cancelled if information submitted by him/her is found to be incorrect.

After detailed discussions, the following decisions were taken:

- i. Colleges will try to improve their performance focusing on attitude, discipline and other qualitative yardsticks.
- ii. No new courses/subjects will be started without proper infrastructure and creation of posts.
- iii. Subject-wise and category-wise intake capacity in each subject shall be displayed on college website.
- iv. Steps to be taken so that all seats are filled up. If de-reservation of seats is required, they will take up the matter with BCW Department / local authorities promptly for necessary permission. The Colleges /

Universities were asked to contact either Sri S. Basuray, Special Secretary or Sri Arup Sengupta, Special Secretary for any advice in this matter.

- v. No College will admit students beyond permitted capacity. Admission of students should be taken as per capacity of the college (Faculty strength, infrastructure etc.).
- vi. There will be no tests for admission which will be based on merit.
- vii. For verification of documents (after starting of classes), Colleges may form a dedicated cell for expediting the process.
- viii. All affiliating Universities will form cells to monitor the admission processes in the affiliated Colleges.
- ix. Colleges will try to keep registration fees for admission as minimum as possible.
- x. The Colleges will refund admission fees, as early as possible after application for the same, as per UGC guidelines.
- xi. A meeting will be convened by DPI for taking decision on the matter of admission to Govt. Art College.
- xii. All Colleges will regularly send admission data to the concerned affiliating university as well as DPI / Department.
- xiii. The Colleges will take necessary actions, including formation of different committees, publicity of contact person details etc as per guidelines issued by UGC on anti-ragging matter.
- xiv. They will also form Internal Complaint Committee as per Vishakha guidelines and take proper action on the complaints of sexual harassment, if any.
- xv. The colleges will also take preventive measures against vector borne diseases like cleaning of the campus regularly by disposal of garbage, cleaning of choked drains and taking necessary action to prevent water stagnation, if any. They will also take steps for awareness generation in the locality involving the students, specially the NSS volunteers.

The meeting ended with a vote of thanks to the Chair.