

**Government of West Bengal**  
**Department of Higher Education, Science & Technology and Biotechnology**  
**C.S. Branch**  
**Saltlake, BikashBhavan, 6<sup>th</sup> floor, Kolkata-91**

No. 448 -Edn(CS)/10M-35/2017

Dated, Kolkata, the 12<sup>th</sup> April, 2018

From:- The Deputy Secretary to the  
Government of West Bengal

To:- The Director of Public Instruction, West Bengal,  
Bikash Bhavan, 6<sup>th</sup> floor, Salt Lake,  
Kolkata-91

**Sub:-**Change of D.D.O. from DM / SDO / BDO to PRINCIPAL / VICE-PRINCIPAL/  
TEACHER-IN-CHARGE, in respect of Non.Govt. Aided Colleges.

Madam,

In continuation of this Department's Order No. 138-Edn(CS)/10M-131/2014 dt. 09-02-2018 & No.406-Edn(CS)/10M-35/2017 dt.03.04.2018, on the subject stated above, I am directed to say that the DM / SDO / BDO, who are acting as D.D.O presently of the concerning Government aided colleges, will continue to act as D.D.O. pending the process of transfer of DDOship is completed.

Yours faithfully,

*Heera*

Deputy Secretary

No. 448 /1(16)-Edn(CS)/10M-35/2017

Dated, Kolkata, the 12<sup>th</sup> April, 2018

Copy forwarded for information and necessary action to the:-

1. Principal Accountant General (A&E) West Bengal, Treasury Buildings, Kolkata-1;
2. Joint Secretary, Finance Department, Gr. 'T', Nabanna, Howrah-1 ;
3. Director of Treasuries & Accounts, West Bengal, 4, Lyons Range, Kolkata-1;
4. Joint Secretary, Budget Branch of this Department;
5. Joint Director of Public Instruction (UGC), West Bengal;
6. Joint Director of Public Instruction (NGC), West Bengal;
7. Joint Director of Public Instruction (PPS), West Bengal;
8. DM, \_\_\_\_\_;
9. S.D.O., \_\_\_\_\_;
10. B.D.O., \_\_\_\_\_;
11. Pay & Accounts Officer-I, 81/2/2, Phears Lane, Kolkata-12;
12. Pay & Accounts Officer-II, P-1, Hyde Lane, Kolkata-700 073;
13. Pay & Accounts Officer-III, BD Market, Sector-III, Kolkata-700064;
14. Treasury Officer,

\_\_\_\_\_;

15. Principal / Vice- Principal / Teacher-in-

Charge, \_\_\_\_\_

16. Guard file.

*Heera*

Deputy Secretary