

**Government of West Bengal**  
**Department of Higher Education,**  
**Science and Technology & Biotechnology**  
**C.S.Branch**  
**Bikash Bhavan, Salt Lake, Kolkata-700091**

No.772-Edn(CS)/4A-37/15

Date: 13<sup>th</sup> July, 2017

**ORDER**

*Sub: Grant of Ad-hoc Bonus to the Govt. approved Part time Teachers (PTTs, excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers (CWTTs) of the Government Colleges, Govt.-aided Colleges including erstwhile sponsored Non-Govt. educational institutions for the year 2016-17.*

The undersigned has been directed to state that, in terms of Finance Department, Audit Branch, Govt. of West Bengal, Memorandum No. 3707-F(P2)/FA/O/2M/493/12 dt. 13.6.2017 the Govt. approved Part Time Teachers (PTTs, excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers (CWTTs) of the Government Colleges, Govt.-aided Colleges including erstwhile sponsored Non-Govt. educational institutions, who are not covered by any of the productivity linked bonus scheme and whose revised emoluments did not exceed Rs. 26,000/- per month as on 31st March, 2017 will be entitled to Ad-hoc Bonus for the accounting year 2016-17 at the rate of Rs. 3,600/- per head. The upper eligibility ceiling of Rs. 26,000/- per month as on 31st March, 2017 will be applicable irrespective of whether the emoluments are drawn in the pre-revised or revised scale of pay on fixed/ consolidated contract pay.

The employees whose revised emoluments on 31.3.2017 exceeded Rs. 26,000/- p.m. but during the year 2016-17 their emoluments at least for six months were less than Rs. 26,000/- p.m. i.e. the said emoluments exceeded the eligibility ceiling of Rs. 26,000/- p.m. on account of drawl of increment after remaining less than Rs. 26,000/- p.m. for at least six months, will be entitled to Ad-hoc Bonus of Rs. 3,600/- per head under this referred order.

The employees who were in the service on 31.3.2017 and rendered at least for six months continuous service during the year 2016-17 will be eligible for payment of Ad-hoc Bonus under this order according to this formula : **Emoluments as on 31.3.2017 X Eligibility period in numbers of months / 12**

**= The amount of Ad-hoc Bonus, subject to maximum amount of Rs. 3,600/- only.**

The eligibility period being taken in terms of numbers of months of service (rounded off to the nearest number of months) ranging from six months to full year. A fraction of 15 days or more should be counted as one month.

The charge of this account shall be debitable to the detailed head, "Ad-hoc Bonus" under the respective minor and sub-heads subordinate to the major head, 2202-General education in the budget for the year 2016-17.

This is issued with the approval of the Principal Secretary, Department of Higher Education, Science and Technology & Biotechnology, Govt. of west Bengal.


The Accountant General, West Bengal and others concerned are being informed.

Sd/-

**Secretary**  
**Government of West Bengal,**

Copy forwarded for information and necessary action to:

1. Accountant General (A&E), West Bengal, Treasury Building, Kolkata-700001
2. Principal Accountant General (Audit) west Bengal, Treasury Building, Kolkata-700001
3. Director of Treasury & Accounts, WB, 3 & 4 Lyons Range, with the request to inform all the Treasuries under his jurisdiction keeping in view of time constraint due to ensuing festivals.
4. Pay & Accounts Officer, Kolkata Pay & Accounts Office-1, 81/2/2/ Phears Lane, Kolkata 700073
5. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Hyde Lane, Kolkata 700073
6. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1<sup>st</sup> floor, Sector-III, IB Block, Kolkata-700106
7. Finance (Audit) Department, Govt. of West Bengal
8. Finance (Budget) Department, Govt. of West Bengal
9. P.S. to Hon'ble M.I.C., Department of Higher Education, Science & Technology and Bio-technology, Govt. of West Bengal
10. Director of Public Instruction, Govt. of West Bengal, Bikash Bhawan Kolkata-700091
11. Addl. Director of Public Instruction (Admn.), Govt. of West Bengal, Bikash Bhawan Kolkata-700091
12. Jt. Director of Public Instruction (PPS), Govt. of West Bengal, Bikash Bhawan Kolkata-700091
13. Jt. Director of Public Instruction (NGC), Govt. of West Bengal, Bikash Bhawan Kolkata-700091
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**Deputy Secretary**  
**Government of West Bengal,**