

**Education Directorate
Government of West Bengal
Bikash Bhawan, Salt Lake, Kolkata- 700091.**

Memo No: ED-1719 /2017

Dated: Kolkata, the 28th April, 2017

From: The Director of Public Instruction,
West Bengal.

To: The Principal/ Teacher-in-charge/Office-in-charge of Govt., Govt. aided and erstwhile Sponsored Colleges of the District (Darjeeling, Kalimpong, Murshidabad , Uttar Dinajpur, South 24 Parganas)

Sub: **Requisition of premises of colleges along with the service of their Non teaching Employees of the concerned college under the jurisdiction of Election Commission for the purpose of ensuing Municipal General Election,2017 on 14.05.2017 from 7.00 A.M to 5.00 P.M at 07 (seven) Municipality / Notified area as mentioned in the Gazette Notification of West Bengal State Election Commission dated 17.04.2017.**

Ref: Letter from the West Bengal State Election Commission vide No. 382(4) –SEC/1M-27/2015 (Part-1) dt.18.04.2017

With reference to the above mentioned subject this is for information that, the Municipal General Election, 2017, are scheduled to be held on 14.05.2017 in the following Municipalities/ Notified Area Authority:

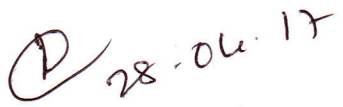
1. Darjeeling Municipality (Darjeeling District)
2. Kurseong Municipality (Darjeeling District)
3. Mirik Notified Area (Darjeeling District)
4. Kalimpong Municipality (Kalimpong District)
5. Raiganj Municipality (Uttar Dinajpur District)
6. Domkal Municipality (Murshidabad District)
7. Pujali Municipality (South 24 Parganas District)

Premises of the colleges along with non-teaching employees in the aforesaid Municipal areas may be required by District Magistrate and District Municipal Election Officer/ Sub-Divisional Officer and Municipal Returning Officers for the purpose of polling and other allied election purposes of the concerned district.

Furthermore, furniture in these premises may also be required, with facility of power, drinking water supply, toilets and use of public convenience, may be made available in the said premises in connection with these election.

For that purpose, all the Principal/ Teacher-in-charge/Office-in-charge of the Districts concerned are hereby requested to take personal care to ensure the access of the college premises with his/her non-teaching employees and all sorts of facilities / requirement mentioned above on that day of Municipal General Election, 2017 (14.05.2017) for smooth conduction of Election process with **top priority and utmost care**.

This may be treated as extremely urgent.


Director of Public Instruction
West Bengal

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Dated: Kolkata, the 28th April, 2017.

Copy forward for information and necessary action to:

- 1) The Secretary, West Bengal State Election Commission,18, Sorojini Naidu Sarani (Rawdaon Street), Kolkata -700017
- 2) The Secretary, Department of Higher Education, Science & Technology and Biotechnology , Govt. of West Bengal, Bikash Bhavan, Salt Lake, Kol-91.
- 3) P.S. to M.I.C. , Department of Higher Education, Science & Technology and Biotechnology, Govt. of West Bengal, Salt Lake, Kol-91.
- 4) Senior P.A. to the Principal Secretary, Department of Higher Education, Science & Technology and Biotechnology, Govt. of West Bengal, Salt Lake, Kol-91.
- 5) Guard File.