



Government of West Bengal
Department of Higher Education,
Science & Technology and Biotechnology
University Branch
Bikash Bhavan, 6th Floor, Salt Lake, Kolkata – 91

No. 123–Edn(U)/1U-110/16

Date: 09.02.2017

NOTIFICATION

**TERMS OF REFERENCE FOR AN INTER-DEPARTMENT COMMITTEE ON
HIGHER EDUCATION**

WHEREAS, the Department of Higher Education, Science and Technology and Bio-Technology, Government of West Bengal is primarily responsible for formulating policies and implementing the same across twenty State-aided universities and another nine private universities, and

WHEREAS, the Higher Education Department, Science and Technology and Bio-Technology has been at the forefront of various reform measures to improve the quality of higher education in the universities, and

WHEREAS, there are six other universities functioning under the Departments of Agriculture, Animal Resource Development, Health and Family Welfare, Judicial and Minority Affairs and Madrasah Education, and

WHEREAS, it is felt essential to bring in uniformity and standardization concomitant to the benchmarks set by the Higher Education Department in all the Universities in the State, and

NOW, therefore, an Inter-Department Committee on Higher Education is hereby set up to provide advice on appropriate academic, administrative and other measures to improve quality of higher education in the State's universities.

The composition of the Committee will be as follows:

1. Hon'ble MIC, Department of Higher Education, Science and Technology and Bio-Technology as Chairperson
2. Additional Chief Secretary/Principal Secretary/Secretary, Department of Agriculture as Member
3. Additional Chief Secretary/Principal Secretary/Secretary, Animal Resource Development as Member
4. Additional Chief Secretary/Principal Secretary/Secretary, Department of Health & Family Welfare, as Member

5. Additional Chief Secretary/Principal Secretary/Secretary, Judicial Department as Member
6. Additional Chief Secretary/Principal Secretary/Secretary, Department of Minority Affairs & Madrasah Education as Member
7. Principal Secretary, Department of Higher Education, Science and Technology and Bio-Technology will act as Member-Convenor

The committee may co-opt members and call invitees/officials to the committee as and when required.

The Committee will, through its Chair, report to the Cabinet from time to time.

TERMS OF REFERENCE OF THE INTER DEPARTMENT COMMITTEE ON HIGHER EDUCATION

The functions of the Committee will be:

- i. To review the current legal framework and statues of the six universities outside the jurisdiction of Department of Higher Education, Science and Technology and Bio-Technology and suggest ways and means to bring about greater standardisation of practices, procedures, rules and regulations covering all stakeholders including teachers, officers, non-teaching staff and students.
- ii. To have an oversight of the legal framework and statutes and policies in the universities, and in this context call for information and reports from the said Universities/Departments.
- iii. To promote and oversee links with other academic institutions under the State Government and develop inter-disciplinary collaborations.
- iv. To oversee and review the external accreditation of these universities.
- v. To make recommendations, and review implementation of its recommendations relating to the administrative, academic and other matters of the said universities.

Any other matter related to, or incidental to, or arising out of the above

The Committee shall have the powers to:

- a) Seek advice from experts;
- b) Co-opt members to the Committee as required;
- c) Establish working groups to perform activities relevant to its functions;
- d) Consult appropriately in order to obtain information relevant to the functions of the Committee;
- e) Apportion costs to/seek funds for commissioning studies, consultancies etc. and meeting the administrative costs of running the Committee's secretariat, etc. from the participating Departments of the State Government as may be decided by the Committee.

By order of the Governor



Joint Secretary

Copy forwarded for information and necessary action to:

- 1) The P.S. to the Minister – in - Charge,
Department of Higher Education, Science & Technology and Biotechnology,
Bikash Bhavan, Salt Lake, Kolkata – 700091.
- 2) The P.A. to the Chief Secretary, Government of West Bengal,
NABANNA, 325, Sarat Chatterjee Road, Shibpur, Howrah - 711 102
- 3) The P.A. to the Additional Chief Secretary,
Department of Agriculture, Government of West Bengal,
NABANNA, 3rd Floor , 325, Sarat Chatterjee Road, Shibpur, Howrah - 711 102..
- 4) The P.A. to the Additional Chief Secretary,
Health & Family Welfare Department, Government of West Bengal,
Swasthya Bhawan, GN Block, Sector V, Bidhannagar, West Bengal 700091.
- 5) The P.A. to the Principal Secretary,
Chief Minister's Office, Government of West Bengal,
NABANNA, 325, Sarat Chatterjee Road, Shibpur, Howrah - 711 102
- 6) The P.A. to the Principal Secretary,
Department of Higher Education, Science & Technology and Biotechnology,
Bikash Bhavan, Salt Lake, Kolkata – 700091
- 7) The P.A. to the Principal Secretary,
Minority Affairs and Madrasah Education Department, Government of West
Bengal, NABANNA, 325, Sarat Chatterjee Road, Howrah-711102
- 8) The P.A. to the Secretary,
Animal Resources Development Department, Government of West Bengal
PRANI SAMPAD BHAVAN, LB-2, Sector-III, Salt Lake City, Kolkata – 700098.
- 9) The P.A. to the Secretary,
Judicial Department, Government of West Bengal,
Writers Building, 1st floor, Main Block, Kolkata – 700001.
- ✓ 10) I.T. Cell of this Department for uploading on the Department website.
- 11) Guard File


Joint Secretary