

**Government of West Bengal
Education Directorate
Bikash Bhavan , Salt lake, Kolkata- 91.**

Memo No. ED-796/2019

Dated, Kolkata, the 3.7.2019

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited for the financial year 2019-2020 from the WHOLE SALE CONSUMERS' CO-OPERATIVE SOCIETY LTD. for the supply of stationeries and other necessary items for smooth discharge of official work under this Directorate. Detailed list of materials and make etc. can be available from the Accounts Section of D.P.I , W.B., Bikash Bhavan, 8th Floor, Salt lake , Kolakata-70009 , as well as in the website of Higher Education Deptt., Govt of West Bengal.

Sealed Quotations /Tenders should be submitted to the Receiving Section of the D.P.I., W.B. within seven working days from the date of publication of this notice. The rate will remain valid upto 31st March 2020. The rate should be submitted without GST. and the quoted price should not be exceeded the MRP of articles including all taxes. Relevant documents (IT., PAN. GST NO. etc.) should be enclosed for consideration. No tender paper will be issued from the office. The undersigned reserves the right to reject incomplete and unjustified quotations without any notice and explanations. The date of opening of the sealed cover of quotations will be displayed on the office notice board as well as in the website of Higher Education Deptt. (www.wbhed.gov.in).



**Director of Public Instruction,
Education Directorate,
Government of West Bengal.**

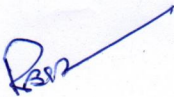
Memo. No. -----

Dated, Kolkata, the-----

Copy forwarded for information and necessary action to:-

1. Wall-Notice Board of the DPI, West Bengal.
2. Website of Higher Education Deptt. ([www.wbhed.gov. in.](http://www.wbhed.gov.in))
3. Guard file.

Paul
19.6.19



for Director of Public Instruction,
West Bengal.

Government of West Bengal
Education Directorate
Bikash Bhavan , Salt lake, Kolkata- 91.

List of articles for the purchase of stationaries and other items from the Whole sale Consumers' Cooperative society ltd. for office use for the year 2019-2020 is as follow:-

Sl NO.	Item	Unit	Rate(Rs.) Without GST.
A.	PAPER ITEM		
1.	DFC PAPER 65gsm. CUTING 1pkt.=1/4 th ream.	REAM	
2.	THICK TYPE PAPER(DIPLOMAT)	PKT	
3.	THIN TYPE PAER(DIPLOMAT)	PKT	
4.	DUPLICATING PAPER(DIPLOMAT)	PKT	
5.	DUMMY PAPER(85GSM)	PKT	
6.	XEROX PAPER A-4 SIZE(JK COPIER)75GSM.	PKT	
7.	XEROX PAPER (F.S) (JK COPPIER))75GSM.	PKT	
8.	STENCIL PAPER (KORES)	PKT	
9.	STENCIL PAPER (KORES DIGITAL)	PKT	
10.	FORM FEED PAPER (15X12)(60 GSM)	Ream	
11.	FORM FEED PAPER (10X12)(60GSM WITH CARBON)	Ream	
12.	FORM FEED PAPER (15X12)(80GSM WITH CARBON)	Ream	
B.	PEN ITEM		
1.	REYNOLDS GEL PEN	PCS	
2.	LINK GLYCER PEN (BLUE / BLACK/ RED)	PCS	
3.	BOTH SIDE PEN (LINC)	PCS	
4.	ECONO DX DOT PEN	PCS	
5.	JOTTER PEN (LINC)	PCS	
6.	ERASING PEN (KORES WHITE)	PCS	
7.	REYNOLD GEL REFILL	PCS	
8.	GLYCER REFILL LARGE (BLUE / BLACK / RED)	PCS	
9.	SMALL REFILL (LINC) (BLUE/BLACK/RED)	PCS	
10.	JOTTER REFILL (LINC)	PCS	
11.	SKETCH PEN (luxoz signe Pen)	PCS	
12.	MARKER PEN (thin)	PCS	
13.	HIGHLIGHTER PEN (GLOLOIT)	PCS	
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C.	TYPE ITEM		
1.	TYPE CARBON (KORES) SINGLE	PKT	
2.	TYPE CARBON (KORES) DOUBLE	pkt	
3.	STENCIL FLUID (20 M.L.)	PCS	
4.	TYPE CLIP (2 INCHS) PLASTIC	PCS	
5.	TYPE RIBBON (COTTON KORES) (BLACK)	PCS	
D.	REGISTER AND PAD ITEM		
1.	REGISTER NO. -4	PCS	
2.	REGISTER NO. -8	PCS	
3.	REGISTER NO. -10	PCS	
4.	REGISTER NO. -10 (WITH OUT RULE)	PCS	
5.	REGISTER NO. -12	PCS	
6.	REGISTER NO. -14	PCS	
7.	REGISTER NO. -16	PCS	
8.	REGISTER NO. -16 (UNRULLED)	PCS	
9.	REGISTER NO. -20	PCS	
10.	REGISTER NO. -24	PCS	
11.	REGISTER NO. -26	PCS	
12.	REGISTER NO. -26 (UNRULED)	PCS	
13.	RECEIPT REGISTER	PCS	
14.	ATTENDANCE REGISTER (SPECIMEN) CONQUEST PAPER)	PCS	
15.	ISSUE REGISTER (300 pages asper spe cimen	PCS	
16.	PEON BOOK	PCS	

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17.	VISITOR SLIP PAD (SMALL) (asper bspecimen)	PCS	
18.	NOTE SHEET PAD (85gsm)100pages	PCS	

19.	ACQUAINTANCE ROLL (REXIN BIND)	PCS	
20.	CASE BOOK (100pages) good quality	PCS	
21.	INDEX REGISTER	PCS	
22.	CASH BOOK (DOUBLE FOLIO-300 pages 15X13) PRINTED AND BINDING WITH CONQUEST PAPER 85 gsm.	PCS	
23.	SLIP PAD 1/4 TH (50pages) god quality		
24.	SLIP DAD 1/8 TH 50pages) god quality		
25.	SERVICE BOOK		
	OTHER ITEMS		
1.	Cover for Desk top Computer, UPS,Printer Key board & mouse and Mouse pad.	set	
2.	Ball Pen (Goldex 0.75mm.)	Pc.	
3.	Ball Pen (HAUSER) GERMANY	Pc.	
4.	Refill of DOT PEN (Goldex 0.75mm.)	Pc.	
5.	Refill of DOT PEN (HAUSER) GERMANY	Pc.	
6.	FILE COVER WITH STILL RINK)	Pc.	
7.	FILE COVER WITH PLASTIC RING	BOX	
8.	FLAG MARK (DIFFERENT COLORS)	BOX	
9.	VIP TOWEL Good quality	Pc.	
10.	TABLE GLASS (3'X2'X1"/4)	Pc.	
11.	CALCULATOR 12 DIGIT (ORPAT)	Pc.	
12.	Bill Register as per specimen with binding	Pc.	
13.	STAMP PAD INK 60ML	Pc.	
14.	LOCK & KEY (ORDIN ARY 5 LIVER)Good quality	Pc.	
15.	LOCK & KEY (ORDINARY 7 LIVER)good quality	Pc.	
16.	WATER JUG (PLASTIC)	Pc.	
17.	PLASTIC POT (WATER BOTTLE PET 1 LIT)	Pc.	
18.	CANDLE	Pc.	
19.	CUP PLATE (CHINA)	PC.	
20.	BUSKET (PLASTIC)		
21.	TRAY (PLASTIC) (12X9)	PKT	
22.	SCISSORS	Pc.	
23.	PIN CUSHION (ORDINARY)	Pc.	
24.	PIN CUSHION (MAGNETIC)	Pc.	
25.	DUSTER (2X2) AS per SPECIMEN good quality	Pc.	
26.	NYLON DUSTER(WITH PLASTIC STICK.)	Pc.	
27.	SCALE (PLASTIC)	Pc.	
28.	SOAP (LIFEBOY) 50 GRAM	Pc.	
29.	TAG	bunc h	
30.	Room Freshner	pc	
31.	CELLO TAPE (FUJI -SMALL) 0.5" good quality.	Pc.	
32.	CELLO TAPE (FUJI -Big) 2"good quality.	Pc.	
33.	Alpin (king)	Pc.	
34.	James clip(metal)	Pc	
35.	James clip(plastic)	Pc	
36.	Gum(gripex) 150ml.	Pc	
37.	Glue stick(15gram).	Pc	
38.	Fevi stick(15gram)	Pc	
39.	Fevicol(75ml).	Pc	
40.	Dendrite(50ml).	Pc	
41.	Knife(good quality wooden handle)	Pc	
42.	White Envelope(10x4.5")	Pc	
43.	White Envelope(11x5").	Pc	
44.	ENVELOPE WINDOW (11X5)	Pc	
45.	ENVELOPE (11X5) WITH PRINTED ADDRESS	Pc	
46.	SERVICE BOOK ENVELOPE (CLOTH)	Pc	
47.	STAMP PAD (SMALL) FABER CASTELL	Pc	
48.	STAMP PAD (BIG) FABER CASTELL	Pc	
49.	STAPER (SIZE 10 KANGAROO)	Pc	
50.	STAPER (SIZE 24 KANGAROO)	Pc	
51.	STAPER PIN (SIZE 10 KANGAROO)	Pc	
52.	STAPLER PIN (SIZE 24 KANGAROO)	Pc	
53.	FILE COVER (AS PER SPECIMEN)	Pc	
54.	FLAP (RED) (AS PER SPECIMEN)	Pc	
55.	COVER FILE (FOUR FOLDED) WITH REXENE	Pc	

56'	Liquid soap (Detol 125ML.)	PC.
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57.	PEN STAND (ORDINARY)	Pc	
58.	PUNCH MACHINE (SINGLE KANGAROO)	Pc	
59.	PENCIL BATTERY (EVERIDY)	Pc	
60.	PENCIL SHARPENER	Pc	
61.	GUTTER/Rubber band	kg	
62.	ERASER (WOODEN PENCIL)	Pc	
63.	DESK CALENDAR STAND	Pc	
64.	DESK CALENDAR	Pc	
65.	PAPER WEIGHT	Pc	
66	WHITE TAPE COTTON (ORDINARY)	Per roll	
67	RED TAPE COTTON	Pc	
68	ROPE (COTTON)	MIT	
69	PHORE	Pc	
70	WOODEN PENCIL (NATRAJ)	Pc	
71	PEDESTAL FAN 18 "(ORIENT)steal body	Pc	
72	EXTENSION CORD SKILL (5AMP)	Pc	
73	NEEDLE (6 C.M.)	Pc	
74	VACUUM CLEANER	Pc	
75	GLASS TOP (THICKNESS ½".)	PER SQ.F	
76	UMBRELLA (K.C. PAUL) SAPTARSHI	Pc	
77	BAG (3 COMP) (35 X 40CM)	Pc	
78	WALL CLOCK (AJANTA)	Pc	
79	STAPLER (JAMBO KANGAROO)	Pc	
80	STAPLER PIN(JAMBO)	Pc	
81	SERVICE BOOK ENVELOPE (CLOTH 21"x12")	Pc.	
82	SERVICE BOOK ENVELOPE (CLOTH) LEAGAL SIZE.	Pc.	
83.	Bill Register300pages W.B Form no.342 T.R. FORM NO. 5[See S.R. 31 (V)NOTE] 14x10" 75 gsm papeasper with binding asper specimen.	Pc.	
84	PUNCH MACHINE (SINGLE KANGAROO)jambo size	Pc	
85.	Letter Head with Biswa Bangla Logo, Size leagal(90 gsm F.S.) asper specimen.	Pcs.	
86.	Letter Head with Biswa Bangla Logo, Size A4 (90 gsm) asper specimen.	Pcs	
87	Letter Head with Biswa Bangla Logo, Size 1/6 th (90 gsm) asper specimen.	Pcs	
88.	Polymer hand stamp.	Per sq. inch.	
89.	Self inking Stamp.	Per sq. inch.	
90.	Name Plate.(plastic)	Per sq inch.	
91.	Name Plate.(metal.)	Per sq inch.	
92.	CASH BOOK (DOUBLE FOLIO-300 pages 15X13) PRINTED AND BINDING WITH CONQUEST PAPER W.B Form no.376. T.R. FORM NO. 4[See S.R. 31 (1) 17x15" 85 gsm papeasper with binding asper specimen.	PCS	

Paul
21.5.19.

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