

**Government of West Bengal**  
**Education Directorate**  
**Bikash Bhawan, Salt Lake, Kolkata - 700 091**

Memo No: ED - 908/2018

Dated: Kolkata, the 20<sup>th</sup> December, 2018.


From: The Director of Public Instruction,  
West Bengal.

To: The Principal/Teacher-in-Charge/Officer-In-Charge of Govt., Govt. aided and erstwhile Sponsored Colleges of West Bengal.

**Sub: Requisition of college premises along with service of their teaching and non-teaching staff for Bye-Election, 2019 to Ward No.82 of Kolkata Municipal Corporation.**  
**Ref: Letter from West Bengal State Election Commission vide No. 2775 (4)-SEC/1E-93/2018 ( Pt.II) dt. 14.12.2018**

With reference to the above mentioned subject, the bye-election, 2019 to Ward No. 82 of Kolkata Municipal Corporation is scheduled to be held on the 6<sup>th</sup> January, 2019 from 7:00 A.M to 3P.M. The college premises within the Constituency area concerned will be required to be used for polling purposes and may be requisitioned by the Municipal Returning Officer and Sub-Divisional Officer, Alipore (Sadar) for the purpose of poll and other allied matters with effect from the afternoon of 4<sup>th</sup> January, 2019 to 6<sup>th</sup> January 2019 for the interest of smooth conduct of such election.

All Principals/Teachers-in-Charge/Officer-in-Charge of Govt., Govt. aided and erstwhile Sponsored Colleges within Constituency are requested to ensure the participation of his/her teaching & non-teaching employees and to provide office structure, facility of power, drinking water supply in connection of the election for the above mentioned days with top priority and utmost care. This may be treated as extremely urgent.

  
20.12.18  
Director of Public Instruction  
West Bengal