



# West Bengal State Book Board

AQ-13/1, Sector-V, Salt Lake City, Kolkata - 700 091  
Phone : 2367-7854/55 □ Tele Fax : (033) 2367-3223



Memo No. 217-WBSBB/2016-17/

Dated : 15.12.2016

## QUOTATION

Sealed Quotations are invited from the bonafied Courier Services preferably dealing with the Government./PSU/Govt. Undertaking/Board/Corporation in the State of West Bengal for receiving proposals in connection with finalisation of Cart Rates/Courier Charges for delivery of the books/Similar articles published by the West Bengal State Book Board from the Head Quarter Office at Salt Lake/Sales Counter at College Street, Kolkata. The rates are to be quoted in different slabs as per following proforma, for delivery of the books to the Readers, who will book such articles through online State Book Board Portal within and outside of West Bengal.

### PROFORMA

<u>Weight of individual books or Other Similar articles</u>	<u>Rates within West Bengal</u>	<u>Rates outside West Bengal (within India)</u>
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1. 1-250 gms.
2. 251-500 gms.
3. 501- 1000 gms.
4. For each additional 250 gms.

The intending quotationers shall quote rates in digits and words as per above proforma in the forwarding letter to be addressed to the Chief Executive Officer West Bengal State Book Board at the above office address positively within 2:00 p.m. of 21.12.2016, along with the credentials in the form of Work Order/Completion Certificate, relating to their successfully executed similar type of job earlier, (preferably within last five years).

The sealed quotations will be opened after 2 p.m. on 21.12.16 in presence of intending quotationers, desired to remain present.

Any or all quotation submitted may be accepted or rejected by the Office/Board at any point of time without assigning any reason.

The selected courier Agency shall sign an agreement with West Bengal State Book Board after finalisation of the quotations which may be treated as Acceptance-cum-Work Order from this end, which shall be valid till 31<sup>st</sup> March, 2018.



Chief Executive Officer  
West Bengal State Book Board  
**Chief Executive Officer**  
**West Bengal State Book Board**