

**GOVERNMENT OF WEST BENGAL
EDUCATION DIRECTORATE
BIKASH BHAVAN, 6TH FLOOR, ROOM NO.601
KOLKATA**

No.ED-993 /2016

Dated Kolkata the November 25, 2016

FROM:


Director of Public Instruction, West Bengal
Education Directorate
Government of West Bengal
Bikash Bhavan.

To:

Principals/OICs & TICs of Government Colleges & Government Aided Colleges
Government of West Bengal

Kindly refer to the attached G.O Nos. 5970-F(Y) dated 21.11.2016 and 956-EH/1U-86/16 for instructions on

1. Advance Drawal of Salary /Remuneration or Wages and payment in Cash to State Government employees and
2. Implementation of Minority Scholarships in Government & Government Aided colleges

 25.11.16.

Director of Public Instruction
Education Directorate
Government of West Bengal
Bikash Bhavan

Government of West Bengal
Higher Education Department
Bikash Bhavan, Salt Lake
Kolkata-700091

No. 99 - Edn (B)/1M-15/2016

Dated, 23rd November, 2016

MEMORANDUM

In Order to provide relief to employees and other personnel engaged by the Universities, Govt. Colleges, Govt. Aided Colleges, Boards and other Statutory Bodies under the Higher Education Department from the hardship faced by them due to non availability of cash money as a result of demonetisation by GOI, the Governor is pleased to allow to draw part salary/remuneration of wages **in advance** against Salary/Wages of December, 2016 and make cash payment to the under mentioned category of employees:

1. This order will apply in respect of the posts equivalent to Group-C and Group-D employees of the State Government.
2. These employees may be allowed an amount of Rs.5000/- (Five thousand) only.
3. DDO will submit Grant-in-aid Salary bill in TR 31 through e-billing as usual and where the salary is paid out of Local Fund/Deposit Account, the Administrator of such Account will draw Self Cheque from the Treasury as the case may be.
4. The personnel engaged following the Government Guideline in equivalent categories of Group-C and Group-D on Work Charge/ Contract/ Casual/ Daily Wages & other similar categories may also be paid in cash an amount of Rs.2000/- (Two thousand) only as advance against their remuneration /Wages etc. for the month of December 2016 provided their average monthly wages / remuneration exceed Rs.2000/-.
5. While drawing the Salary/Wages etc. for the month of December, 2016 a certificate is to be given by the DDO that the Advance drawn under the order have duly been adjusted in that bill.
6. Employees, who wish to receive the cash payout of the Part Salary/Remunerations in advance, may give their option in the given format to their respective DDO by 25th November, 2016. In case no option is received by the said date, it will be presumed that the employees are not willing for cash payout.
7. **The DDOs shall submit the Bill to the Treasuries within 29th November, 2016 and arrange to disburse cash latest by 30th November, 2016. Similarly Administrators should submit the Self Cheque to the Treasury latest by 29th November and arrange to disburse cash latest by 30th November, 2016.**
8. The salary/remuneration for the month of December, 2016 of the willing employees will be drawn and released as per the existing procure after adjusting the part salary/remuneration drawn in terms of this order.
9. The expenditure shall be booked under the Head of Account from where the salary /remuneration are usually drawn by the DDO. The bills of such advance may be drawn in anticipation of allotment where at least one allotment has been received in this Financial Year under the concern Head of Account.
10. This Order is issued in concurrence to Finance Departments Order No.5970-F(Y) Dt.21/11/2016.
11. Accountant General (Accounts and Entitlement), West Bengal and other concerned are being informed.


(Madhumita Roy)
SECRETARY

Higher Education Department

To
The (Head of Office)

Sub : Application for Part Salary / Remuneration for the month of December, 2016

Sir,

No. 99-Edn(B)/14-15/2016 Read with
In terms of ^AG.O No 5970-F(Y) Dated 21.11.2016 issued by the Finance Department, Audit Branch, Government of West Bengal, I may be granted Part Salary of Rs. 5,000/- (Rupees five thousand) in cash only from the salary for the month of December, 2016. My Basic and Grade Pay are given below -

Basic Pay - Rs. Grade Pay Rs

The part salary is to be adjusted against my total salary due for the month of December, 2016

Signature of the employees

Name of the employee

Employee Code / Unique Code

Designation

Dated, Kolkata,

The 2016

To
The _____ (Head of Office)

Sub: Application for Part remuneration for the month of December, 2016

Sir,

No. 99-Edn(B)/HM-15/2016 read with

In terms of G.O. No. 5970-F(Y) Dated 21.11.2016 issued by the Finance Department, Audit Branch, Government of West Bengal, I may be granted Part remuneration of Rs. 2 000/- (Rupees two thousand) in cash only from the remuneration for the month of December, 2016. My remuneration for the month of November, 2016 is Rs. _____

The part remuneration is to be adjusted against my total remuneration due for the month of December, 2016.

Signature of the person _____

Name _____

Dated, Kolkata,

The _____ 2016

Govt. of West Bengal
Higher Education Department
Appointment Branch
Bikash Bhavan, Salt Lake
Kolkata -700091.

No. 956 - EH/1U-86/16

Date: 24.11.2016

From : The Joint Secretary to the Government of West Bengal

To : The Director of Public Instruction, Government of West Bengal

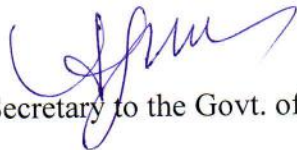
Sub: Implementation of Minority Scholarships.

Sir,

Please find herewith a letter dated 30.8.2016 from the Principal Secretary, Minority Affairs & Madrasah Education Department requesting the cooperation and assistance of the university / college authorities in the granting of Minority Scholarship. The details of the assistance required from the authorities of the Higher Education Institutions are self explanatory.

You are requested to kindly advise the Principals of all Government Colleges and Government Aided Colleges to take necessary action in the matter on priority basis.

Yours faithfully,


Joint Secretary to the Govt. of West Bengal

No. 956 /1(2) – EH/1U-86/16

Date: 24.11.2016

Copy forwarded for information and necessary action to:-

1. The Vice Chancellor, University,
with the request to kindly arrange to render the necessary assistance as requested above.
2. The Principal Secretary, Minority Affairs & Madrasah Education Department,
for kind information.

Joint Secretary to the Govt. of West Bengal

Government of West Bengal
Minority Affairs & Madrasah Education Department
"NABANNA"
325, Sarat Chatterjee Road, Howrah – 711 102.

No.1746-MD/O/15P-11/05(Pt-I)

Date :30.08.2016.

From : The Principal Secretary
to the Government of West Bengal.

To : The Principal Secretary,
Higher Education Department
Govt. of West Bengal
Bikash Bhavan, Salt Lake City
Kolkata-700091

Sub : **Request for issuance of instruction to the Colleges & Universities for extending support to Minority Scholarships.**

Sir,

You are well aware that Ministry of Minority Affair, Govt of India has revised the guidelines for all types of Minority Scholarship from this year and submission of Aadhaar no. has been made compulsory. Emphasis has been given to the first level scrutiny of the online applications in the Institutions. For this all the Head of the Institution will have to nominate one teacher as the Nodal teacher. Nodal teacher shall validate, authorize & approve the student record on the basis of documents submitted by the applicant, family income, Bank pass Book, Aadhaar card and print out of the application which are to be preserved at the Institution level. All the Nodal teachers will be provided with user ID & login credentials and submit the validated data on the NSP portal.

The details of the Nodal teachers including name, designation, Institution name with address, Mobile No & Mail ID may please be sent to this office mail Id. scholarship.wbmdfc@gmail.com as well as to the District office for providing user Id & credential.

Nodal teacher will be responsible for performing all types of works related with the Scholarship.

50% or more marks in the last examination is essential for Pre Matric , Post Matric & Merit-cum- Means Scholarship governed by MoMA, Govt. of India.

It may also be mentioned that State sponsored Scholarship Talent Support Stipend is disbursed to the students who passed last examination with less than 50% marks. The students will also submit online application and the concerned Nodal teacher will scrutinize the online applications of Talent Support Stipend in similar pattern.

I would therefore request you to issue suitable direction to all the Colleges & Universities under your Department for taking actions as Stated above. A copy of the same may please be sent to the undersigned.

Yours faithfully,



Principal Secretary
to the Government of West Bengal.