



Government of West Bengal
Higher Education Department
University Branch
Bikash Bhavan, Bidhannagar, Kolkata - 700091

No. 521- Edn(U) /1U(WBUTTE)-02/16

Date: 08.07.2016


MEMORANDUM

Sub: Appointment of an Officer on Special Duty (OSD) at the West Bengal University of Teachers' Training, Education Planning and Administration.

All the employees of the erstwhile David Hare Training College have been transferred to the West Bengal University of Teachers Training, Education Planning & Administration in terms of Section 65(8)(b) of West Bengal University of Teachers Training, Education Planning & Administration Act, 2014 [W.B. Act XXI of 2014] and they will continue to function under the West Bengal University of Teachers Training, Education Planning & Administration in their existing capacities till such time the posts are actually filled up by the University through the due process or the incumbents are posted elsewhere by appropriate Government Order or Notification to be issued from time to time.

Now, the undersigned is directed to say that Dr. Sanghamitra Ghosh (Gayen), WBES, Assistant Professor of erstwhile David Hare Training College, will function in the capacity of Officer-on-Special Duty (OSD) and Drawing and Disbursing Officer in respect of all pending issues of the erstwhile David Hare Training College including service matters of the staff transferred from David Hare training College to West Bengal University of Teachers Training, Education Planning & Administration.

Till such time as the existing staff are appointed in the West Bengal University of Teachers Training, Education Planning & Administration, or the incumbents are posted elsewhere by appropriate Government Order or Notification to be issued from time to time, they shall be guided by the West Bengal Service Rules and all service matters related to G.P. Fund, Group Insurance, Leave Salary, Pension and Pensionary Benefits and West Bengal Health Scheme will be settled in the Higher Education Department in the Office of Director of Public Instruction, West Bengal.


Joint Secretary

Higher Education Department

Copy forwarded for information and necessary action to -

1. The Accountant General, (A&E), West Bengal, Treasury Buildings, Kolkata -1
2. The Accountant General,(Audit-I), 4, Brabourne Road, Kolkata-1.
3. The Vice Chancellor, West Bengal University of Teachers' Training, Education Planning and Administration, 25/3, Ballygunge Circular Road, Kolkata - 700019.
4. The Director of Public Instruction, West Bengal, Bikash Bhavan, 6th Floor, Kolkata - 91.
5. Director of Treasuries & Accounts, New India Assurance Building, 4, Lyons Range, Kolkata - 700001.
6. The Joint Director of Public Instruction (NGC), Bikash Bhavan, 8th Floor, Salt Lake, Kolkata - 91
7. The Registrar, West Bengal University of Teachers' Training, Education Planning and Administration, 25/3, Ballygunge Circular Road, Kolkata - 700019
8. Finance Officer, West Bengal University of Teachers' Training, Education Planning and Administration, 25/3, Ballygunge Circular Road, Kolkata - 700019.
9. Dr. Sanghamitra Ghosh (Gayen), Associate Professor, Erstwhile David Hare Training College.
10. The Pay & Accounts Officer, Kolkata Pay & Office - III, IB Local Centre, Bidhannagar, Kolkata - 106.
11. Finance Department, Gr-P (2) of this Government.
12. Finance Department (Group -B) of this Govt.
13. The Audit Officer, Internal Audit Wing, Todi Mansion (9th Floor), P-15, India Exchange Place, Kol-73.
14. P.S. to the Secretary of this Department.
15. Accounts Officer, P.A.C., Bikash Bhavan, 6th floor, Kolkata-91.
16. Budget Branch of this Department.
17. Statistical Cell of this Department
18. Guard File.


Assistant Secretary