



Government of West Bengal  
Department of Higher Education  
Technical Branch  
Bikash Bhavan, Salt Lake City, Kolkata – 700 091.

No.290 (18) – Edn(T)/4E – 10/12(Part-I)

Dated: 27.06.2014

From: Shri Vivek Kumar, IAS  
Secretary to the Government of West Bengal.

To: The District Magistrates (all),  
Cooch Behar / Darjeeling/ Jalpaiguri/ Malda / North Dinajpur (Uttar Dinajpur) / South  
Dinajpur (Dakshin Dinajpur) / Bankura / Bardhaman / Birbhum / Purba Medinipur /Hooghly  
/ Purulia / Paschim Medinipur /Howrah / Murshidabad / Nadia / North 24 Parganas / South  
24 Parganas

Sub: Nomination of a Deputy Magistrate & Deputy Collector as Nodal Officer for e-  
Counseling Programme 2014 conducted by WBJEE Board

Sir,

Like the previous year, West Bengal Joint Entrance Examinations Board (WBJEEB) under the aegis of the Department of Higher Education, Government of West Bengal is going to conduct web-based counseling process known as “e-Counseling,” in this year i.e. 2014; The basic aim of this e-counseling is to admit students ranked in the merit list of JEM-2014 and/or AIEEE-2012 in the undergraduate level courses run by Engineering & Technological Institutes of the State. It includes four (4) broad stages as REGISTRATION, CHOICE-FILLING, REPORTING AT DISTRICT-LEVEL REPORTING CENTRE and ADMISSION AT RESPECTIVE INSTITUTE

These stages would run on a web-based programme popularly known as “e-Counseling” developed by National Informatics Centre (NIC), Government of India. The candidates interested to participate in this online counseling process would register and get allotted a seat as per one’s merit rank, choice and availability of seats in respective category.

In order to ensure smooth running of this programme; decentralized Help Centres are required to be set up at District, Sub-Division and Block level utilizing the existing government infrastructure wherever possible i.e. at offices having broad-band/dedicated internet connection. These Help Centers are noted as Reporting Center (RC) by the WBJEE Board.



Hence the Government in the Department of Higher Education has decided that a district level Nodal Officer of not below the rank of Deputy Magistrate & Deputy Collector having adequate knowledge and interest in computer operation may please be nominated by the respective District Magistrate and details of such officer may please be sent directly to the Member Secretary, WBJEE Board by fax at 033 – 2367 1148 or 033 – 2367 1149 within 30<sup>th</sup> June, 2014.

The Nodal Officer will be responsible for overall supervision for the smooth conduct of this entire e-Counseling process i.e. setting up of Help Centres, Reporting Centres etc. at District, Sub-Division and Block level; liaise with the WBJEE Board for all such arrangements and report to this Department through the Board. The detailed nature of responsibility to be entrusted upon such "Nodal Officer" of the District along with the "Principal /Teacher in Charge" and "Person in Charge of e-counseling" of the respective RC(s) will be discussed in a special one day training programme planned by the Board which will be held at Administrative Training Institute, Salt lake, Kolkata on 1<sup>st</sup> July, 2014 from 10 am onwards, to be conducted by the officials from NIC, WBJEE Board and this Department. All the officers thus engaged, would receive every sort of infrastructural and administrative support from the WBJEE Board including an honorarium for such work the time period of which would spread over entire June and July, 2014.

As connectivity will remain the key issue for success of this entire "e-Counseling" process, special provisions are being made on the part of the Board in concurrence with the authorities of the BSNL and other Internet Service Providers (ISPs) for providing seamless connectivity at the Reporting Centers; the presence of the District Informatics Officer from the district unit of the NIC at your Collectorate may also be ensured.

Under the above circumstances, I would like to seek your assistance in making this entire e-Counseling process a success. I also request you to depute your Nodal Officer for the training at ATI on 01.07.2014 without fail.

Sd/-

Secretary



No. 290 (18)/1(14) – Edn(T)/4E – 10/12(Part-I)

Dated: 27.06.2014

**Copy forwarded for information and necessary action to:**

1. Chairman, WBJEEB, AQ-13/1, Sector – V, Saltlake, Kolkata-700 091;
2. Member-Secretary, WBJEEB, AQ-13/1, Sector – V, Saltlake, Kolkata-700 091 with request to inform the attendees separately with details and to organize the training;
- 3-5. Divisional Commissioner, Jalpaiguri / Burdwan / Presidency Division;
6. Additional Secretary, University Branch, Higher Edn. Deptt. Director of Technical Education, Bikash Bhavan, Saltlake, Kolkata-700 091
7. Director of Technical Education, Bikash Bhavan, Saltlake, Kolkata-700 091 to send representative(s) to attend the training
8. Director of Technical Education & Training, New Town, Kolkata-700 091
- 9-11 Registrar, Jadavpur / West Bengal University of Technology/ Indian Institute of Engineering, Science & Technology, Shibpur
12. State Informatics Officer, NIC, West Bengal State Unit, Bidyut Bhavan, Salt Lake City, Kolkata – 700 091;
13. Shri Saibal Sinha, Assistant Director, Directorate of Technical Education, with the request to send this letter electronically.
14. Guard File of Statistical Cell.

*Handwritten signature and date: 27/6/14*

OSD & Ex Officio Deputy Secretary